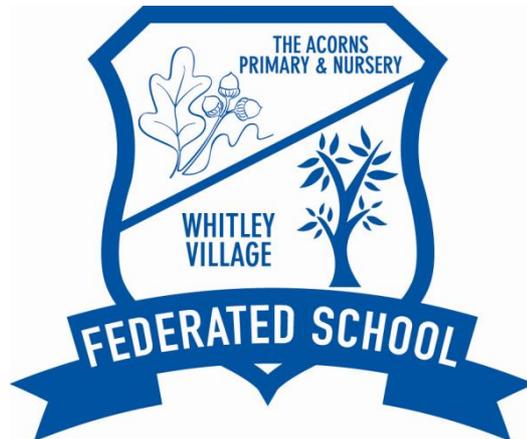


THE ACORNS PRIMARY and NURSERY and WHITLEY  
VILLAGE FEDERATED SCHOOL

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# **CHARGING and REMISSIONS POLICY**

Dated: April 2017

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In line with the Department for Education guidance on Charging for School Activities and sections 449-462 of the Education Act 1996, Governors recognise that, from time to time, it will be necessary to make charges or seek voluntary contributions for activities, the costs of which cannot be met from the normal school budget but take place predominately in school time.

Governors will seek to use subsidies and Pupil Premium funding to reduce costs of all activities.

#### Day Trips

Voluntary contributions will be requested for all day trips taking place within the school day. For trips taking place outside the school day charges will be made to cover costs.

#### Residential Visits

Residential visits are subsidised by governors with subsidies last year of over 35%. In light of this, voluntary contributions will be sought from all parents who wish their child to attend a residential visit.

#### Before and After-School Club

Charges will be made for Before and After-School Club in line with published prices. The charge will include the cost of staffing, snacks, resources and any building costs.

#### Music Tuition

No charge will be made for whole class tuition provided by the First Access Scheme, formally Wider Opportunities. Charges will be made for individual and group tuition where it has been requested by parents

#### Voluntary Contributions

The Governors empower the Headteacher to seek voluntary contributions from parents for costs only, related to school visits which take place wholly or mainly in school hours where the cost of an activity or visit cannot be funded from school budget. The Governors expect the Headteacher to seek parental permission in writing for pupils to participate in such visits and school will specify in writing the amount requested as a voluntary contribution towards costs.

Children of parents who do not make voluntary contribution will not be penalised or treated differently from those who do contribute.

Such contributions are voluntary but parents/carers should be made aware that if insufficient voluntary contributions are raised to fund the activity/visit then it may be cancelled.

#### Remission

The Governors recognise that there may, on occasion, be cases of exceptional hardship and will seek ways of raising alternative sources of funding in such cases. These ways may include use of a contingency fund established for this purpose by means of voluntary contributions from elsewhere.

The governing body reviews this policy every two years. They governors may, however, review the policy earlier than this, if the government introduces new regulations, or if the governing body receives recommendations on how the policy might be improved.